



Dear Stall Holder,

I am writing to let you know the dates of this years Lion Rally which are 1st, 2nd, 3rd of June 2012 at Gravely Bridge Farm, Gravely Bridge Road, Grazeley, Reading RG7 1LG, which is located near Junction 11 of the M4

We know times are tuff at the moment and can see the traders we know are suffering from high diesel prices and that our and your customers, the rally goers, have less money in their pockets to spend at the moment. For those reasons and as we are in this for the long term to have fun and raise money for MAG to keep us all on two wheels, we are trying something different with the pitch fee for the Lion Rally.

You as traders are a key part of the Lion Rally and we need you to keep going too, so for this year at least, instead of the pitch fee\* we are asking you to pay £10 for you and each person attending with your stall plus a refundable deposit of £50 both payable on booking a pitch . The deposit will be refunded to you on Sunday morning in cash, provided of course that you have turned up!

The purpose of the Lion Rally as I have mentioned is to raise money for MAG and if at the end of the Rally you find you have done well enough to donate your deposit of £50 that would be great. There will be no pressure or frowns if you can't and we will still look forward to seeing you next year, hopefully when things have picked up for us all.

If you are interested in a pitch at this year's Lion Rally please email us at [stalls@lionrally.com](mailto:stalls@lionrally.com) or give me a call.

I wish you a successful years trading in all your endeavours and hope to see you in June.

Best Regards

Gareth  
2012 Rally Chairman

M: 07785 538219

\* Last years Standard 4 Metre Pitch Fee was a £100



## Rules and Contract for Stallholders and Franchisees

1. Your allocated Stall Pitch will be available to you from 9.00am on the Thursday immediately before the weekend of the Rally, unless other prior arrangement is made. **Would you please let us know when we can expect you to arrive?** As we open to customers from midday on the Friday the latest we would expect you to arrive for setting up would be 4pm on that day.
2. The Rally closes to customers at midday on the Sunday of the Rally weekend. Unless you have arranged differently with us in advance you should take down your stall and vacate the site by 5pm that day.
3. On arrival at site please insure you go to the control cabin and book in with the Stalls Manager who will direct you where to set up your stall. Failure to do so may mean you are asked to relocate your stall.
4. Both you and each member of your staff should have paid the £10 per person fee and for security purposes will be issued with a wrist band to be worn for the duration of the Rally. Any person not prepaid must do so before being admitted to the Rally site.
5. We cannot take responsibility for any theft that occurs. You are responsible for your own equipment insurance and public liability insurance.
6. In order for us to clear the public off site effectively we must ask you to cease plying for business at midday on the Sunday of the Rally weekend.
7. Rubbish must not be allowed to accumulate on or in the area of any stand. Please tie your bin bags at the top and place in the agreed area. Reading MAG will aim to collect your rubbish at frequent intervals, but if there are any problems please contact a Site Marshal or Control.
8. Water will be available from communal standpipe near the site entrance.
9. We will show you the waste water drainage when you arrive. You are responsible for passing this info onto your staff.
10. Nothing from the stand should encroach on any gangway nor be placed, even temporarily, in any public way during the times that the public are on the site. Ample and clear access to all hydrants, hose racks, fire buckets etc. shall be left at all times. Exit, directional signs and alarm points etc. must not be interfered with, obstructed or obscured.
11. You will be held responsible for making good any damage caused around the site by yourselves in any way.
12. Flame proofed and fireproofed materials must be used for all stand construction, including decorative draping and muslin ceilings. Stands should be equipped with fire extinguishers, either a CO2 extinguisher to deal with electrical installations and/or a water type extinguisher to deal with other installations. Catering traders may also be required to have fire blankets. To comply with fire regulations, catering structures should not be within six metres of each other or any other building.
13. Use of LPG should comply with the appropriate LPG Association Code of Practice Part 3 'Use of LPG in mobile catering vehicles and similar commercial vehicles (2000)', and/or Part 4 'Use of LPG for cooking and outdoor functions (1999)', and the hose assembly or installation should comply with BS EN 1440 1762 (1998) 'Hose assemblies for use in LPG installations'. Cylinders containing LPG must be stored out of doors some distance from any source of heat, and secured upright.
14. We **DO NOT** provide power; you are responsible for bringing and fuelling your own generators. Please shield it from the public and from potential accidents to yourselves. All fuel should be stored in containers designed for the purpose, kept upright and shaded. You are responsible for storage of your fuel in such a way as not to cause danger to customers or other stallholders.
15. Cables should be routed as far as possible to avoid trip hazards. Trip hazards are unacceptable in public areas. Please bury any cables that cross a walkway.
16. Please bring with you all relevant certificates as either a Licensing Officer or an Environmental Health Officer of Wokingham Borough Council may wish to see them.
17. ACTION IN CASE OF FIRE - On seeing an outbreak of fire you should:-
  - Attempt to tackle or confine the fire by the use of fire fighting equipment and/or by the removal of goods etc.
  - Inform the nearest Marshal immediately who will take the appropriate action avoid doing anything likely to cause panic
  - ONLY ATTEMPT TO TACKLE THE FIRE IF IT IS SAFE TO DO SO.
18. When driving on the rally site please keep your speed to 5mph. This applies to your staff and any delivery drivers for whom you are responsible for. Please do not park in the roadway unless you are actively loading or unloading.
19. The £50 deposit and £10 per person attending fee must be paid in full by the Friday two weeks prior to the weekend of the Rally. We reserve the right to allocate your Pitch to another Trader from the waiting list if you fail to pay in full by this time. The £50 deposit will be returned to you in cash on the Sunday afternoon of the Rally by the Stalls Manager, on condition that you have attended, set up and plied your trade at the Rally for the weekend.
20. It is a condition of booking that you must hold public liability insurance that is current for the weekend of the rally. A copy of your public liability Insurance should be handed to the Stalls Manager on booking in at the Rally site. Failure to do so may result in you being turned away.



READING MOTORCYCLE ACTION GROUP

# LION RALLY

2012

## Booking form

Stall Name .....

Contact .....

Address .....

.....

.....

Phone .....

Mobile .....

Fax .....

e-mail .....

Details of merchandise sold .....

.....

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Stall size including guy ropes: Width in metres ..... Depth in metres.....

Vehicle Information (max 2 vehicles per booking)

Make/Model

Registration Number

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It is a condition of booking that you must hold public liability insurance that is current for the weekend of the rally. A copy of your Public liability Insurance should be handed to the Stalls Manager on booking in at the Rally site. Failure to do so may result in you being turned away.

I have read and agree to the 2012 Lion Rally Rules and Contract for Stall Holders and Franchises.

Print Name: ..... Signed: ..... Date: .....

Total number of staff attending the Rally including myself is..... x £10 per person = £.....

Refundable deposit = £50

I enclose a total payment of = £.....

Please make cheques payable to: "Reading Mag Lion Rally"

Send to: Reading MAG Lion Rally 2012  
8 Cornfield Road  
Woodley  
Reading  
RG5 4QA